



**Discovery Woods - District # 4198
Board of Directors Board Meeting
604 N 7th Street, Brainerd, MN 56401
Date: August 20, 2026
Time: 5:00-6:30 p.m.**

Mission: To provide Brainerd Lakes Area families a choice for quality elementary education centered around the individual needs of the child, with a focus on the environment.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Board Members:

- Emma Needham, Chair
- Dawn Snook, Vice Chair
- Ashley Gangestad, Secretary
- Chasidi Grant, Member
- Tyler Seemann, Member
- Kara DeVriendt, ex officio

Called to order at by at

Present:

Absent:

Ex Officio:

Guests:

1. Board Training - Holly Amaya, Charter Source - [School & Board Services Options](#)
2. Community Forum - (3 minutes)-
3. Charter School Finance Committee Report
 - i. June [Financials](#) and [Supplement](#)
 - ii. July [Financials](#) and [Supplement](#)
 - iii. August Financial Committee [Mtg. Minutes](#)
4. Minutes from Prior Meeting: [July 16, 2026](#)
5. Old and/or Unfinished Business:
 - a. Grants
 - i. Applied for a Security Grant for more cameras
 1. No news yet
 - ii. Applied for MN Land Trust Community Schoolyard Grant
 1. No news yet
6. School Director's report:
 - a. Playground Update
 - i. Geodome
 - b. Marketing Events
 - i. Crow Wing County Fair

c. Personnel:

i. Hires -

1. Amy Buchite, EA

ii. Separations -

1. Andriah Schwartz, EA
2. Barry Trigo, EA
3. Cassandra Brooks, EA

d. Enrollment:

i. [Enrollment Activity Log](#)

Year End 2024-25	Year End 2025-26	2026-27 Preliminary
PK 19	PK 20	PK 20
K 8	K 12	K 11
1 11	1 8	1 13
2 12	2 8	2 10
3 17	3 10	3 5
4 10	4 10	4 8
5 11	5 11	5 13
6 12	6 6	6 7
Total = 100 K-6 = 81 PK = 19	Total = 85 K-6 = 65 PK = 20	Total = 87 K-6 = 67 PK = 20

7. [STAFF PRESCHOOL AND AFTERCARE PAYMENT POLICY 5.25](#)

8. [Language Access Plan](#)

9. [E-LEARNING DAY POLICY 1.09](#)

10. [Pledge of Allegiance Policy 1.03](#)

11. [Pupil Fees Policy 4.08](#)

12. [Board Goals 2026-27](#)

a. [Board Calendar:](#)

Uncompleted Tasks from previous months:

- ☐ June/Quarter 4 Financials

Current Month:

AUGUST

- ☐ Write cards for new (and maybe returning) staff members
- ☐ Review school leader goals and professional development for next year
- ☐ Chair & ED as part of Quarterly Mtg. schedule
- ☐ Review progress against strategic plan goals (if applicable)
- ☐ Policy Review
- ☐ Pledge of Allegiance Policy 1.03
- ☐ Pupil Fees Policy 4.08
- ☐ E-Learning Policy 1.09

Next Month:

SEPTEMBER

- ☐ Review standardized test results for the prior year

- ☐ Review progress against contractual academic/environmental goals and outstanding obligations
☐ Move to October
☐ Policy review

Next Board Meeting:

Next Board Work Meeting:

Meeting adjourned by at

Board minutes submitted by