



Discovery Woods - District # 4198
Board of Directors Board Meeting
5:00-6:30 p.m. at 604 N 7th Street, Brainerd, MN 56401
Date: November 20, 2025

Mission: To provide Brainerd Lakes Area families a choice for quality elementary education centered around the individual needs of the child, with a focus on the environment.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Called to order at by

Present:

Absent:

Ex-Officio:

Guests:

1. Community Forum - (3 minutes)-
2. Charter School Finance Committee Report
 - i. October Financials and Supplement
3. Minutes from Prior Meeting: [October 23, 2025](#)
 - a. Motion to accept the minutes. M/S
4. Board Training - [Article](#) (*Charter Facilities in Minnesota: An Overview of Lease Aid and Affiliated Building Corporations*)
5. Old and/or Unfinished Business:
 - a. Strategic Plan
 - b. School Security Quotes
6. School Director's report:
 - a. Personnel:
 - i. Separations -
 1. EA, Abby Rees (effective 10/24/25)
 2. EA, Madelyn Harper (effective 11/21/25)
 - ii. Hires -
 1. EA, Barry Trigo (start date 11/17/25)
 - b. Accept the amendments to the Comprehensive Achievement and Civic Engagement (CACR) Strategic Policy & Plan
 - c. Review the SY25 CACR Annual Summary Report and Public Meeting
 - i. If members of the school community are present, they may provide feedback about the CACR results and goals at this time
 - d. Staff Survey Results
 - e. After School Clubs
 - i. Art Club w/Ms. Laiken - starting in December

ii. Book Club w/Ms. Kara & Ms. Chasidi - starting after winter break

f. Enrollment:

Enrollment Year End 2024-2025:

Current numbers for 2025-2026:

PK	19	PK	19
K	8	K	12
1	11	1	8
2	12	2	9
3	17	3	8
4	10	4	12
5	11	5	8
6	12	6	5
Total = 100 K-6 = 81 PreK = 19		Total = 81 K-6 = 62 PreK = 19	

7. Review board goals and Calendar

a. [Board Goals 2025-2026](#)

b. [Board Calendar:](#)

Current Month:
NOVEMBER

☐ Review and accept the audit
☐ Moved to December

☐ Review Comprehensive Achievement & Civic Readiness (Due November 30)
☐ Preview the annual policy review schedule

Next Month:
DECEMBER

☐ Review progress against contractual academic/environmental goals and outstanding obligations
☐ Move to February

☐ Check-in Board training
☐ review co-curricular and extracurricular activities
☐ Preview the annual policy review schedule

8. Call to Order of Closed Session

a. Confirmation that the meeting has been properly closed under Minn. Stat. § 13D.05, subd. 2(a) and § 121A.47, subd. 5 Motion to close the meeting under Minn. Stat. § 13D.05, subd. 2(a) and § 121A.47, subd. 5

i. Roll call of board members and attendees allowed in closed session

b. **Statement of Purpose**

- i. The chair summarizes that the closed session concerns a proposed pupil dismissal/expulsion and involves private educational data.

Next Board Meeting:

Next Board Work Meeting:

Meeting adjourned by at . M/S

Board minutes submitted by